



Town of Scituate

PLAN COMMISSION
195 DANIELSON PIKE
NORTH SCITUATE, RHODE ISLAND 02857

CHECKLIST REQUIREMENTS FOR **MINOR SUBDIVISIONS** – 5 LOTS OR LESS (WHEN NO NEW ROADS ARE PROPOSED)

- 1) Five (5) paper copies and one (1) mylar reproducible copy of the subdivision drawing, clearly marked "Minor Subdivision" and showing the following:

- Name of Subdivision
- Name, address & phone # of owner
- Name of engineer and/or surveyor, registration stamps and signatures
- Date, North point, Scale
- Boundary line of subdivision with accurate dimensions and ties to adjacent permanent monumentation
- Existing street right-of-way and names & widths
- Lot lines existing and proposed; existing lot numbers
- Easements and utilities
- Natural water courses and wetlands
- Lot areas and location of setback lines
- Location of all cemeteries, burial grounds or graveyards
- Location of existing and proposed permanent monumentation
- Certification by the registered land surveyor that the plat is correct and list class of survey
- Location of ground water/soil evaluation test holes; perc tests (Preliminary approval)
- Subdivision Suitability or OWTS design approval (Final approval)
- Date & Case No. of any Zoning Board approval, if applicable.

2. Assessor's drawing – Drawn to appropriate scale, including right-of-way, existing and proposed lot lines, easements and excluding lot numbers.

3. Additional Information

- List of abutting owners – 300 ft. radius
- Filing fee (\$200.00 plus \$50.00 per lot plus \$1.00 per abutter)
- DEM wetlands approval
- Kent County water availability
- Tax Collector certificate for five-year period; no liens
- Fire Chief Approval for Residential Compounds
- Approved Driveway Permit for Residential Compounds (refer to Town Code Chapter 13 – Article III)
- Storm Water Management Design – Required for 3 or more lots